

HOUSTON COUNTY TREASURER
JANIS OMELINA

June 4, 2025

NOTICE OF JOB OPENING

OFFICE: COUNTY TREASURER

JOB TITLE: CHIEF DEPUTY TREASURER

CLOSING DATE: ONCE VACANCY IS FILLED

STARTING SALARY: \$1543.04 BI-WEEKLY – ELIGIBLE RAISE in 6 MONTHS

Responsible for office operations in absence of County Treasurer.

Performs variety of clerical and record keeping duties relating to the operations of the county.

Bookkeeping and accounting experience preferred.

Provide professional, effective service to all of county departments and general public.

BENEFITS:

MEDICAL INSURANCE

LIFE INSURANCE

RETIREMENT

457 PLANS

SUPPLEMENTAL PLANS

Submit completed Application and Resume to:

Janis Omelina, County Treasurer

401 E. Goliad Suite 104

Crockett, Tx 75835

Email: jomelina@co.houston.tx.us

Fax: 936-546-5519

HOUSTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER